

Minutes of the proceedings of the City Council of the City of New Auburn in the County of Sibley and State of Minnesota including all accounts audited by said Council.

Regular Meeting
February 12, 2024

Meeting called to order by Mayor Mandy Grack at 7:00 p.m. at the city office.

Members present: Wayne Schultz, Pam Horton, John Wangen, Michael Cotterman and Mandy Grack

Members absent:

Staff present: Roberta Zaske and Fire Chief Bryce Busse

Additions or Corrections to the agenda

Approval of minutes: A motion by Wayne Schultz, seconded by Pam Horton to accept the minutes for January

Reports given:

1. Fire Department – Chief Busse gave his report. Fire Commissioner meeting Tuesday, February 13th
2. Treasurer –Discussion on the City audit
3. Park/streets/buildings- Josey was absent.
4. Sheriff –

Resolution, Policies, and ordinances:

Resolutions:

Ordinances:

Policy: Update personnel file for 2024 changing verbiage for PTO and ESST – tabled until workshop – no action taken

Unfinished business:

1. Benefits for employees for 2024 – HSA and short term disability, discussion, a committee will work on benefits and policy for next month. A motion by Wayne Schultz, seconded by John Wangen that on health insurance family plan would be paid in full by employee, the city would continue to pay 78% of the full time employee’s share, but nothing on the family, motion carried.
2. Parking in road right of way – file criminal charges for storage of property in road right of way. Tabled until next month.

New Business:

1. Email sent to she on update with water and sewer project. Staff sent an email to SEH explaining the City wants to keep all options open and do what is best for the City. The City did sign an agreement with STREAMS for a second option for sewer project. Staff also asked SEH to apply for the stormwater grant that is available right now. Staff talked about the \$25,000 grant we received from the state and what we can do with it, staff is collecting estimates at this time.
2. Craig Lowden – water leak, Craig didn’t come to meeting, it will be tabled for one month.
3. Liquor License for fish fry – Motion by John Wangen, seconded by Pam Horton to approve a liquor license for the fish fry on February 24th, motion carried.
4. New Auburn Historical Society – rent forgiveness April 12th - Motion by John Wangen, seconded by Wayne Schultz to waive the fee for the Historical Society on April 12th, motion carried.
5. Last month 2 water leaks – no action taken.
6. Gworks, do we want to continue public alert – after much discussion, the City Council chose to drop the public alert at this time.
7. Email from Divine Acres – City Clerk explained to City Council after talking to City Attorney and Building Inspector, that Attorney recommended updating the Building ordinance. City Council has concern about fire code, City Council would like to have our fire chief drive through the trailer court and evaluate any issues.

Additional items discussed:

1. Clerks Report – no report
2. Curt Reetz – no report
3. Open discussion - Discussion about maybe trying to buy land for cemetery. Discussion on lead and copper project for the state that is due by October 2024.

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Motion by Michael Cotterman, seconded by Wayne Schultz to approve paying claims #69435-69460 in the amount of \$38,098.72 plus any other normal monthly bills, motion carried with 5 yes and 0 no. Claims paid in January were claims 69399-69427 for \$203,116.18 and additional claims 69428-69433 \$7,156.70
Ck #24024-24026 Payroll \$2938.89, PERA \$542.97 CK 24057-24059 \$3,014.57 PERA \$564.82 CK324065-24067 \$3,132.77 PERA \$564.82 Federal taxes for January \$1,532.04 Motion carried with 5 ayes, 0 nays

Motion by Wayne Schultz, second by Pam Horton to adjourn at 8:11 pm. Motion carried.

Roberta Zaske, City Clerk-Treasurer