

Minutes of the proceedings of the City Council of the City of New Auburn in the County of Sibley and State of Minnesota including all accounts audited by said Council.

Regular Meeting
February 10, 2025

Meeting called to order by Mayor Mandy Grack at 7:01 p.m. at the city office.

Members present: Wayne Schultz, Pam Horton, John Wangen, Michael Cotterman and Mandy Grack

Members absent:

Staff present: Joey Schuft, Roberta Zaske and Fire Chief Bryce Busse,

Additions or Corrections to the agenda

Open Public Forum:

Approval of minutes: A motion by Michael Cotterman, seconded by Wayne Schultz to accept the minutes for January meeting, motions carried.

Reports given:

1. Fire Department – Chief Busse gave his report. A motion by John Wangen, seconded by Michael Cotterman to approve a new firefighter, Derrick Schmidt to join the fire department starting February 11, 2025, motion carried. After much discussion, a motion was made by Michael Cotterman, seconded by John Wangen that the fire department members be categorized from being volunteers to paid on call employees of the city going forward as of January 1, 2025. They will receive a stipend of \$20 per call. This would include fire, medical and miscellaneous calls that don't fall under those main categories. Monthly trainings and refresher trainings will receive the same \$20 stipend per training "day/event". Initial training for new firefighters and EMT's will not be covered by the \$20 stipend per training "day/event" rule. Paperwork related to the attendance at calls or trainings is to be filled out and approved by the commanding officer and submitted to the city office within "5" days of the call or event. This paperwork is required for city records and for yearly financial audits that the city goes through, motion carried. A motion by Wayne Schultz, seconded by John Wangen to approve the fire department budget for 2026 in the amount of \$57,990.00, motion carried. Fire Commission meeting is Tuesday, February 11th at 7:00 pm at the fire hall.
2. Treasurer report – Report was given. City Clerk will start including the payroll register with the treasure report.
3. Park/streets/buildings- Joey gave his report. After a discussion, the city council would like to buy some more flood equipment incase we have another flood, a motion by John Wangen, second by Wayne Schultz to purchase 4 sets of pollarwater barricades approximately \$600, 1 trash pump for approximately \$900 and 6- 18" reflective cones for \$23 each, motion carried. Joey is working on the Christmas decorations for next year. Joey tuned up the owen generator. Talked about beefing up the bucket and repairing the bucket.
4. Sheriff Report –

Resolutions, Ordinances and Policy:

Resolutions:

Ordinances: updating zoning ordinance – City Attorney is working on it

Policy:

Unfinished business:

1. STREAMS – no update, will be having another meeting soon.
2. Garage on City property – Sealed bids for March 10th

New Business:

1. HILCC – Consumption and Display License A motion by Pam Horton and seconded by John Wangen to approve the consumption and display licenses for HILCC, motion carried.
2. HILCC – Beer event license for fish fry A motion by Pam Horton, seconded by John Wangen to approve a beer event license to HILCC for the fish fry, motion carried.

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3. Pat Ouradnik – water leak – no action taken, party did not come to meeting.
4. Jamie Collin water leak - A motion by Wayne Schultz, seconded by Pam Horton to give Jamie Collin a 14,100 credit on sewer only for the leak they had, motion carried.
5. Newsletter – add up coming events – a motion by Michael Cotterman, seconded by John Wangen to approve the local non profit organization to add events to the newsletter, all organizations need to be accepted by the city council first, motion carried.
6. Anthony Lowden – no action taken, did not come to the meeting.
7. Water program – gWorks – updated the council on how gWorks, no action taken.

Additional items discussed:

1. Clerks Report no report
2. Curt Reetz – Curt has been helping Joey with all the year end reports.
3. Open discussion - Discussion about a rental house, water has been used when service was supposed to be turned off, bill homeowner for the usage of water only. Homeowner left town, talk to City attorney to turn water off.

Motion by John Wangen, seconded by Wayne Schultz to approve paying claims #69848-69867 in the amount of \$29,732.48 plus any other normal monthly bills, motion carried with 5 ayes and 0 nays
Claims paid in January were claims 69808-69837 for \$209,831.54 and additional claims 69838-69847 \$2,691.11 Payroll - CK 24557-24559 \$3,325.86 PERA \$585.32 CK 24589-24591 \$3,222.42 payroll, PERA \$585.32 Federal taxes for January \$1,954.26. Motion carried with 5 ayes, 0 nays

Motion by Wayne Schultz, second by Pam Horton to adjourn at 8:16 pm. Motion carried.

Roberta Zaske, City Clerk-Treasurer