

Minutes of the proceedings of the City Council of the City of New Auburn in the County of Sibley and State of Minnesota including all accounts audited by said Council.

Regular Meeting
February 9, 2026

Meeting called to order by Mayor Mandy Grack at 7:00 p.m. at the city office.

Members present: Pam Horton, John Wangen, Michael Cotterman Wayne Schultz (7:05 pm) and Mandy Grack

Members absent:

Staff present: Roberta Zaske, Bryce Busse, and Joey Schuft

Additions or Corrections to the agenda :

Open Public Forum:

Approval of minutes: A motion by John Wangen, seconded by Pam Horton to accept the minutes for January meeting, motions carried.

Reports given:

1. Fire Department – Chief Busse gave his report. 4 medical calls for the month. Fire Commissioner meeting is Tuesday, February 9th at 7:00 pm. We will be doing background checks on all firefighters but decide to do all employees. A motion by Michael Cotterman, seconded by Wayne Schultz to approve the 2027 Fire Budget for \$67,990.00 as presented, motion carried.
2. Treasurer report – Report was given and approved.
3. Park/streets/buildings- Joey gave his report. Had fire extinguisher check, OSHA meeting in New Auburn on February 17th, will pick up donuts or breakfast pizza with drinks. Took the Christmas lights down.
4. Sheriff Report –

Resolutions, Ordinances and Policy:

Resolutions:

Ordinances:

Policy: 2026 Personnel Policy Motion by John Wangen, seconded by Pam Horton to approve the 2026 personnel policy as presented, motion carried.

2026 Fire Policy Motion by John Wangen, seconded by Wayne Schultz to approve the 2026 Fire Policy as presented, motion carried.

New Auburn Fleet Policy A motion by Wayne Schultz, seconded by Michael Cotterman to approve the New Auburn Fleet Policy as presented but will do background checks on all employees instead of MVR's, motion carried.

Advanced Resignation Notice Policy A motion by Michael Cotterman, seconded by John Wangen to approve the Advanced Resignation Notice Policy as presented, motion carried.

Unfinished business:

1. STREAMS – Zoom meeting on Friday February 13th at 1:00 pm
2. SEH - Sam Fink - Spoke with the council on the update of the project. He will be sending RD our addendum #2 before the end of the week.

New Business:

1. Jake Properties send a draft for new duplex – no action was taken
2. New Auburn Historical Society - A motion by John Wangen, seconded by Michael Cotterman to waive the fee for fall rental on May 9th for the flower sale, motion carried.
3. HILCC event license for fish fry - A motion by Pam Horton, seconded by Michael Cotterman to approve an event license for fish fry on February 28th, motion carried.
4. Water tower light fixed, electrician reported more repairs need to be done when repainting the tower – no action taken.
5. City audit – tabled until next meeting.

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6. RS Fiber – received an email on an update what is happening, no action taken.
7. Leon Schmidt water leak – no action taken
8. Hunter Bushanan water leak – A motion by Michael Cotterman, seconded by Pam Horton to approve 14,000 gallons of forgiveness on sewer only, motion carried.
9. Mark Ness water leak – A motion by Wayne Schultz, seconded by John Wangen to approve 9,800 gallons of forgiveness on sewer only, motion carried.
10. Empty lot at 7443 7th Ave – bring back to next meeting and we can discuss
11. Seal coating our streets – Joey will bring back information to the next meeting
12. Local Board of Appeal and Equalization will be Monday, April 20, 2026 at 6:00 pm at city office.

Additional items discussed:

1. Clerks Report - no report
2. Curt Reetz – no report
3. Open discussion -

Motion by John Wangen, seconded by Michael Cotterman to approve paying claims #70217-70235 in the amount of \$35,886.38 plus any other normal monthly bills. Claims paid in January were claims 70188-70209 for \$54,157.46 and additional claims 70210-70216 \$212,623.27 Payroll - CK 25069-25070 \$3,096.40 PERA \$625.90 Payroll CK 25096--25097 \$3,132.60 PERA \$633.24
Federal taxes for January \$1,52.60 Motion carried with 5 ayes, 0 nays

Motion by Michael Cotterman, second by John Wangen to adjourn at 8:19 pm. Motion carried.

Roberta Zaske, City Clerk-Treasurer