

Minutes of the proceedings of the City Council of the City of New Auburn in the County of Sibley and State of Minnesota including all accounts audited by said Council.

Regular Meeting  
March 11, 2024

**Meeting called to order** by Mayor Mandy Grack at 7:01 p.m. at the city office.

**Members present:** Wayne Schultz, Pam Horton, John Wangen, Michael Cotterman and Mandy Grack

**Members absent:**

**Staff present:** **Joey Schuft**, Roberta Zaske and Fire Chief Bryce Busse

**Additions or Corrections to the agenda**

**Approval of minutes:** A motion by Michael Cotterman, seconded by Wayne Schultz to accept the minutes for February

**Reports given:**

1. Fire Department – Chief Busse gave his report. Township meetings are March 12<sup>th</sup> City Council asked fire chief to look at trailer park and give them recommendations on fire hazards
2. Treasurer –report was given and approved
3. Park/streets/buildings- Joey gave his report. Working on Lead and Copper report for state, have 21 homes left. Snow fence is down and will start working on the cemetery.
4. Sheriff –

**Resolution, Policies, and ordinances:**

**Resolutions:**

**Ordinances:** updating zoning ordinance – City Attorney is working on it

**Policy:** Update personnel policy for 2024 Motion by Wayne Schultz, seconded by Michael Cotterman to approve the 2024 Personnel Policy and Procedure Manual, motion carried.

**Unfinished business:**

1. Benefits for employees for 2024 – discussion on short term disability and will make decision when working on the 2025 budget, no action was taken.
2. Grant for \$25,000 from State - Joey is working on fencing estimates, will bring back next month for a decision.

**New Business:**

1. City audit from Abdo - Motion from John Wangen, seconded by Pam Horton to approve the audit for 2023 from Abdo, motion carried.
2. Public Aid money – discussion on what to spend the money on, next month we will make a decision
3. Stormwater grant – received an email from SEH and New Auburn is not a good candidate at this time
4. Event license – will remain the same price at \$10 per event
5. Lead and Copper update – Joey has most of the pictures he needs for the state, a few houses left to inspect
6. I posted the “no spray request form”. If you don’t want Sibley County to spray the weeds in your ditch, please call them with your request.
7. Monday, April 22, 2024 at 6’00 pm is the Local Board of Appeal and Equalization meeting for the Public
8. A motion by Pam Horton, seconded by Wayne Schultz to waive the rental fee for New Auburn Lions for the Spring Fling event on April 14<sup>th</sup>, motion carried.
9. A motion by John Wangen, seconded by Pam Horton to let New Auburn Lions use tables from the hall for the Easter Egg Hunt on March 24<sup>th</sup> at the ball field, motion carried.

**Additional items discussed:**

1. Clerks Report – no report
2. Curt Reetz – no report
3. Open discussion - Discussion about buying land for cemetery

Motion by John Wangen, seconded by Michael Cotterman to approve paying claims #69468-69492 in the amount of \$19,801.14 plus any other normal monthly bills, motion carried with 5 yes and 0 no. Claims paid in February were claims 69435-69460 for \$38,098.72 and additional claims 69461-69467 \$2,266.95 Ck #24069-24071 Payroll \$2,992.41, PERA \$542.97 CK 24098-24100 \$2,970.25 PERA \$564.82 Federal taxes for February \$1,781.00 Motion carried with 5 ayes, 0 nays

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Motion by Michael Cotterman, second by Wayne Schultz to adjourn at 7.58 pm. Motion carried.

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Roberta Zaske, City Clerk-Treasurer