

Minutes of the proceedings of the City Council of the City of New Auburn in the County of Sibley and State of Minnesota including all accounts audited by said Council.

Regular Meeting
March 10, 2025

Meeting called to order by Mayor Mandy Grack at 7:00 p.m. at the city office.

Members present: Wayne Schultz, Pam Horton, John Wangen, Michael Cotterman and Mandy Grack

Members absent:

Staff present: Joey Schuft, Roberta Zaske and Fire Chief Bryce Busse,

Additions or Corrections to the agenda

Open Public Forum:

Approval of minutes: A motion by Michael Cotterman, seconded by John Wangen to accept the minutes for February meeting, motions carried.

Reports given:

1. Fire Department – Chief Busse gave his report. Chief told council that morning we lost a firefighter, Keith Schimdt, his visitation would be Friday, March 14th and funeral on Saturday, March 15th, in Winthrop at Zion Lutheran Church. Fire Department will be out of service at that time.
2. Treasurer report – Report was given.
3. Park/streets/buildings- Joey gave his report.
4. Sheriff Report –

Resolutions, Ordinances and Policy:

Resolutions: 20250310A Donation from Fire Relief A motion from John Wangen seconded by Michael Cotterman to accept the donation from the New Auburn fire relief, motion carried.

Ordinances:

Policy: Personnel Policy and Fire Policy A motion by Michael Cotterman and seconded by John Wangen to approve the changed from volunteer to paid on call firefighters, motion carried.

Unfinished business:

1. STREAMS – Council and city staff are invited up to Winthrop on Wednesday, March 12 to talk to the engineer about the project and what the cost to New Auburn would be. City Clerk will post a possible quorum.
2. Garage on City property – Sealed bids for March 10th. City received one sealed bid. The bid was for \$1.00 from John Schutte, he will remove the garage when it warms up. A motion from Wayne Schultz, seconded from Pam Horton to accept the bid, motion carried.

New Business:

1. Scott Nicolay – building permit variance - A motion from Wayne Schultz, seconded by Pam Horton to approve the building permit variance, motion carried. The shed/garage will be placed in the same spot as the old garage/shed was, this is less then 10' from the property line, the city of New Auburn owns the land next door and approved the permit.
2. Jake Properties – building permit – did not come to the meeting, no action was taken.
3. City audit for 2024 - City Clerk played a recording from the auditors, a motion by Pam Horton, seconded by Wayne Schultz to approve the audit as presented, motion carried.
4. Water program - City clerk realized that gWorks would not work for the City, so we checked into Banyon and Muni Billing. Both companies had some good features, after much discussion the city council and city clerk decided to go with Muni Billing. A motion by Wayne Schultz, seconded by Michael Cotterman to accept the Muni Billing program, the cost will be approximately \$3700 for a one time fee and approximately \$2290.80 per year, motion carried.
5. John Schutte – Christmas decorations - John is donating his time to help with the Christmas decorations, but requested that we look into the electrical boxes on the power poles and replace the

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ones that are bad, motion by Wayne Schultz, seconded by John Wangen to replace electrical boxes that need replacing, motion carried.

6. Friendly Reminder that Local Board of Appeal and Equalization is April 21st at 6:00 pm.
7. Paid Leave coming up in January 2026 – City Clerk discussed how the paid Leave will affect the city of New Auburns and will continue to update the council.
8. Historical Event - A motion by Wayne Schultz to waive the fee for the hall rent for the New Auburn Historical for an event on Friday April 11th a presentation from Scott Rehmann, The Midnight Gavel of Judge Lynch, motion carried.
9. Historical Event – A motion by John Wangen, seconded by Michael Cotterman to waive the fee for the hall rent for the New Auburn Historical for the plant and bake sale on May 10th, motion carried.
10. New Auburn Lions Event – A motion by Pam Horton, seconded y Wayne Schultz to waive the hall rental fee for the New Auburn Lions for the March 15th family craft day, motion carried.
11. New Auburn Lions Event - A motion by Wayne Schultz, seconded by Pam Horton to waive the fee for hall rental for the New Auburns Lions Spring Fling breakfast fundraiser on April 6th, motion carried.
12. Discussion about new pick up, snow plow and sander – no action taken, tabled until next month.
13. Trailer Park with not getting permits to build – a motion by Wayne Schultz, seconded by Michael Cotterman to go ahead and have the attorney talk with the trailer park owner and renter about not getting a permit and nuisance, motion carried.

Additional items discussed:

1. Clerks Report no report
2. Curt Reetz –
3. Open discussion - Discussion about a possible storage container moving into town and a family going to live in it in someone’s back yard.

Motion by Michael Cotterman, seconded by Pam Horton to approve paying claims #6987-69893 in the amount of \$24,812.78 plus any other normal monthly bills, motion carried with 5 ayes and 0 nays
Claims paid in February were claims 69848-69869 for \$31,952.36 and additional claims
Payroll - CK 24609-24611 \$3,266.76 PERA \$608.84 CK 24634-24636 \$3,259.36 payroll, PERA \$608.84
Federal taxes for February \$1,950.58. Motion carried with 5 ayes, 0 nays

Motion by John Wangen, second by Michael Cotterman to adjourn at 8:30 pm. Motion carried.

Roberta Zaske, City Clerk-Treasurer