

Minutes of the proceedings of the City Council of the City of New Auburn in the County of Sibley and State of Minnesota including all accounts audited by said Council.

Regular Meeting

June 10, 2024

Meeting called to order by Mayor Mandy Grack at 7:01 p.m. at the city office.

Members present: Wayne Schultz, Pam Horton, John Wangen, Michael Cotterman and Mandy Grack

Members absent:

Staff present: Joey Schuft, Roberta Zaske and Fire Chief Bryce Busse

Additions or Corrections to the agenda

Approval of minutes: A motion by Wayne Schultz, seconded by Michael Cotterman to accept the minutes for May, motions carried.

Reports given:

1. Fire Department – Chief Busse gave his report. Fire Department would like to buy 8 air packs, 8 face pieces, 8 extra tanks and battery pack with charging station for \$65,613.66. Motion by Michael Cotterman, seconded by Pam Horton to approve the purchase of the air packs for \$65,613.66 using the donation from the New Auburn Fire Relief Association of \$35,000, the Public Safety money of \$18,117.00 and \$12,496.66 out of Fire Dept checking/savings account, motion approved with 5 yes and 0 no.
2. Treasurer –report was given and approved
3. Park/streets/buildings- Joey gave his report. OSHA meeting in New Auburn on June 11th and would need to purchase donuts, juice and coffee for the group, motion by Michael Cotterman, seconded by John Wangen to purchase donuts, juice and coffee, motion carried. With our celebration on July 4th and softball tournament in July, we wanted to spray mosquitoes. Clarke Environmental gave us an estimate to spray the city with 4 treatments for \$3,648.00, motion by John Wangen, seconded by Wayne Schultz to ask Clarke the best times to spray for the events if it would be best to spread it out the month of July and approving the 4 treatments for \$3,648.00, motion carried. We have a call into a company to fix our tornado siren.
4. Sheriff Report –

Resolutions, Ordinances and Policy:

Resolutions: 20240610A Donation from Fire Relief – Motion by John Wangen, seconded by Wayne Schultz to approve the donation from Fire Relief in the amount of \$35,000, motion carried.

Ordinances: updating zoning ordinance – City Attorney is working on it

Policy:

Unfinished business:

1. Public Safety Money – was discussed to use all the money for now air packs for fire department
2. STREAMS – next meeting is Tuesday, July 2nd at 11:00 am in Winthrop or by zoom.
3. People living in camper - Sheriff Dept talked to individual, the report went to the City Attorney and he will enforce the ordinance.

New Business:

1. Debra Rigelman garage on city property – Debra had a few questions for the city council. Would City council vacate the street and will city council grant her to maintain the garage. City Clerk will keep Debra informed of the process. The City Council would like to have a workshop to discuss the subject in more detail.
2. Maintaining alleys in New Auburn including mobile home park – After much discussion, there has never been an agreement with the owners of the mobile home park to maintain the alley and the mobile home park is private property, a motion by Wayne Schultz, seconded by John Wangen to stop maintaining the alley in the mobile home park and any other alleys in town, motion carried.
3. JD5 update – after discussion about the JD 5 ditch, a meeting will be held with Sibley County, SEH and city staff on the changes with JD5. City staff will keep city council updated, no action taken.

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4. Cemetery on Memorial Day - VFW and John Rivers commented on how wonderful the cemetery looked for the Memorial day event. They thanked the city staff for a wonderful job done.
5. Commissioner meeting - June 11, 2024 at 9 am at Gaylord are the results for the survey taken from Region 9. City council agreed City Clerk should go to meeting.
6. Gambling permit for HILCC for bingo on July 3-4th - Motion by Pam Horton, seconded by Michale Cotterman to approve a gambling permit to HILCC for bingo on July 3-4th, motion carried.
7. Fire Department event license to sell beer on July 3rd - Motion by Wayne Schultz, seconded by John Wangen to approve an event license to the fire department relief for July 3rd, motion carried.
8. City Clerk explained that a check from 2023 needed to be re-issued, and that CTAS does not carry over from year to year, so the State of Minnesota asked me to get a motion on changing the beginning balance for 2024. A motion from Wayne Schultz, seconded by Pam Horton to approve a balance change of \$110.82 for 2024 for a check that was re-issue from 2023, motion carried.
9. Conner Barstad had a lawn meter to fill his swimming pool, the meter malfunctioned and didn't read the pool fill, he now purchased a new meter. A motion by Wayne Schultz, seconded by John Wangen to credit Connor Barstad 5000 gallons for sewer only, motion carried.
10. Purchase agreement for land on spray field – Council advised me to talk to the owner to see if she would extent the purchase agreement for one year, not action taken.
11. Update on legislation session – LMC had a webinar on the last legislation session – no money was given for infrastructure or projects. City will receive a one time funding package to help us. Still working on the MN paid leave law. No action was taken.
12. Water/sewer increase – tabled until next month. Want a workshop to discuss the rates.
13. Short term disability – After much discussion, motion by John Wangen, seconded by Michael Cotterman to approve plan 3 for one year, motion carried.
14. Bring in a 200 mobile home and set on empty lot – single wide mobile homes can only be set in the mobile home park as per our ordinance.

Additional items discussed:

1. Clerks Report no report
2. Curt Reetz – no report
3. Open discussion - City Clerks computer is starting to fail, sometimes it take a half hour to get it started in the morning. Motion by Michael Cotterman, seconded by Wayne Schultz to search for a new computer, motion carried.

Motion by Wayne Schultz, seconded by Michael Cotterman to approve paying claims #69563-69591 in the amount of \$71,652.17 plus any other normal monthly bills including MacQueen for air packs, motion carried with 5 yes and 0 no. Claims paid in May were claims 69528-69559 for \$44,102.78 and additional claims 69556-69562 \$19,128.57 Ck #24216-24218 Payroll \$3,774.39, PERA \$585.32 CK 24221-24223 \$3,711.76 PERA \$585.32 Federal taxes for May \$1,985.69. Motion carried with 5 ayes, 0 nays

Motion by John Wangen, second by Wayne Schlutz to adjourn at 8:16 pm. Motion carried.

Roberta Zaske, City Clerk-Treasurer