

Minutes of the proceedings of the City Council of the City of New Auburn in the County of Sibley and State of Minnesota including all accounts audited by said Council.

Regular Meeting

June 9, 2025

Meeting called to order by Mayor Mandy Grack at 7:00 p.m. at the city office.

Members present: Wayne Schultz (7:02 pm), Pam Horton, John Wangen, Michael Cotterman and Mandy Grack

Members absent:

Staff present: Joey Schuft, Roberta Zaske and Fire Chief Busse

Additions or Corrections to the agenda :

Open Public Forum:

Approval of minutes: A motion by Wayne Schultz, seconded by Michael Cotterman to accept the minutes for May meeting, motions carried.

Reports given:

1. Fire Department – Chief Busse gave his report, 7 calls in the last two months. Firefighters will be paid this month, no questions about the time. Mutual Aid agreement will come back to the fire chiefs in September for approval. Pork Chop Meal by the Fire Dept Relief on July 3rd from 4:30-7:30 pm, Fireworks on July 4th at dusk. The McLeod Coop grant will be spent with new pager up to \$3,500, a motion by John Wangen, seconded by Michael Cotterman to approve the grant money for pagers, motion carried. DNR grant for 5,000 is a matching grant, the New Auburn Fire Relief donated \$5,500 to the grant to buy a charging station and batteries, motion by Michael Cotterman, seconded by John Wangen to approve the charging station and batteries from the DNR grant and Fire Relief money, motion carried.
2. Treasurer report – Report was given and approved.
3. Park/streets/buildings- Joey gave his report. A motion by Wayne Schultz, seconded by Michael Cotterman to accept the price of \$4,000 to purchase an new dehumidifier for the water treatment plant, motion carried. A motion by John Wangen, seconded by Wayne Schultz to allow Randy and Joey to go to the expo in Waconia on August 20th, motion carried. Joey will work on the new floor of the post office this week. The new heater for the shed will be installed in September. Its time to start looking for a new pick up for maintenance, Wayne Schultz, John Wangen and Joey will be on the truck committee.
4. Sheriff Report –

Resolutions, Ordinances and Policy:

Resolutions: 20250609A Donation from New Auburn Lions - A motion by Wayne Schultz, seconded by Pam Horton to accept the donation from the New Auburn Lions for \$2,161.77, motion carried.

20250609B Donation from Marian Frauendienst - A motion by Michael Cotterman, seconded by John Wangen to accept the donation from Marian Frauendienst for \$20, motion carried.

20250609C Donation from Daniel and Leisha Klima - A motion by Wayne Schultz, seconded by Michael Cotterman to accept the donation from Daniel and Leisha Klima for \$50, motion carried.

20250609D Participation in Regional Project - A motion by Wayne Schultz, seconded by Pam Horton to stay involved in the regional project, motion carried.

20250609E Donation from NA Fire Relief - A motion by Michael Cotterman, seconded by John Wangen to approve the donation from the New Auburn Fire Relief for \$5,500, motion carried.

Ordinances: 105C Policy and Procedure for Utility Billing and Collection - First reading of the ordinance and discussion.

Policy:

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Unfinished business:

1. STREAMS – The four Cities talked about letting go of Uma at Kimley Horn, he doesn't appear to be doing the job we hired him for. Talk about hiring SEH for our Engineering firm. We are at a fork in the road and need to decide if we want to continue with the regional project.
2. SEH - Our paperwork was completed and went back to RD for approval. We split out project into 3 phases to help with financing. No action taken.

New Business:

1. Liquor License Renewal - A motion by Michael Cotterman, seconded by Wayne Schultz to approve the liquor license renewal to Backwoods Bar for off sale, on sale and Sunday license, motion carried. A motion by Wayne Schultz, seconded by Pam Horton to approve the liquor license renewal for Curly's for off sale, on sale and Sunday license, motion carried.
2. Water and Sewer Rate Increase - after discussion, we want to have a workshop to discuss it.
3. Andrew Schutte – Andrew had a water leak, a motion by Michael Cotterman, seconded by John Wangen to approve a 6000 gallon forgiveness on the sewer only, motion carried.
4. MN Paid Leave – Bobbi went to meeting in Hutchinson, the state plans to be ready in January, still working on clarification for firefighters. The program covers everyone, we need to put a policy in place before December 1st.
5. Muni Billing training (water program) – Bobbi gave an update, it seems to be working good but just need to get the kinks out and learn more about the program.
6. Had 3 compliments on the cemetery on how well it is being keep up.
7. Sibley County Historical Letter - no action taken.
8. Farmers Coop is having a Customer Appreciation Day in New Auburn on Tuesday, July 15th from 11am to 1pm.

Additional items discussed:

1. Clerks Report - no report
2. Curt Reetz – no report
3. Open discussion - Michael Cotterman was talking with Darryl Chaplin about adding pillars to our New Auburn sign, Darryl will donate the brick and labor for free but we need to get the four footings installed.

Motion by Michael Cotterman, seconded by Pam Horton to approve paying claims #69960-69990 in the amount of \$39,642.08 plus any other normal monthly bills, motion carried with 5 ayes and 0 nays
Claims paid in May were claims 69929-69956 for \$22,782.12 and additional claims 69959-69959 \$3,942.08 Payroll - CK 24740-24742 \$3,621.38 PERA \$608.84 CK 24746-24747 \$3,686.90 payroll, PERA \$608.84 Federal taxes for May \$2,041.16. Motion carried with 5 ayes, 0 nays

Motion by Wayne Schultz, second by Michael Cotterman to adjourn at 8:14 pm. Motion carried.

Roberta Zaske, City Clerk-Treasurer