

Minutes of the proceedings of the City Council of the City of New Auburn in the County of Sibley and State of Minnesota including all accounts audited by said Council.

Regular Meeting  
July 14, 2025

**Meeting called to order** by Mayor Mandy Grack at 7:00 p.m. at the city office.

**Members present:** Wayne Schultz, Pam Horton, John Wangen, Michael Cotterman (via voice) and Mandy Grack

**Members absent:** Roberta Zaske

**Staff present:** Joey Schuft and Fire Chief Busse

**Additions or Corrections to the agenda :**

**Open Public Forum:**

**Approval of minutes:** A motion by Wayne Schultz, seconded by John Wangen to accept the minutes for June meeting, motions carried.

**Reports given:**

1. Fire Department – Chief Busse gave his report, 6 calls (5 medical and 1 sky warn). Bryce will be at the Farmers Co-op event on Tuesday July 15<sup>th</sup> with one of the fire trucks. DNR money will purchase charging stations and batteries for \$4100, will also add 2 masks and 2 bottles. Fire Department may purchase a splash pad for National night out.
2. Treasurer report – Report was given and approved.
3. Park/streets/buildings- Joey gave his report. New dehumidifier installed and running in water plant. 5<sup>th</sup> street has holes in drainage lines that is pushing water up through the ground. The JD5 line on 6<sup>th</sup> is rising and getting worse. Will need to do something before winter to address it. Cracks in road patched on 6<sup>th</sup> between 3<sup>rd</sup> and 2<sup>nd</sup>, other cracks and holes will need to be filled prior to winter.
4. Sheriff Report –

**Resolutions, Ordinances and Policy:**

**Resolutions:** 20250714A Application with MMB for purpose of Improvements, A motion by Wayne Schultz, seconded by Pam Horton to approve the resolution for application with MMB for purpose of improvements, motion carried.

20250714B Transfer of Funds A motion by John Wangen, seconded by Pam Horton to transfer funds from checking account to savings account in the amount of \$50,000, motion carried.

20250714C Donation A motion by Wayne Schultz, seconded by Pam Horton to accept the donation from Larry and Debra Podratz for the fire department, motion carried.

**Ordinances:** 105C Policy and Procedure for Utility Billing and Collection - A motion by Wayne Schultz, seconded by Michael Cotterman to approve the ordinance for Utility Billing and Collection, motion carried.

**Policy: Business Subsidy Policy** – Mandy would like more information, tabled until next month.

**Unfinished business:**

1. STREAMS – email from state and email from city of Winthrop, no action taken.
2. SEH - No action taken.
3. State of MN – Lead and copper – email from SEH – no action taken
4. MuniBilling update – A motion by Wayne Schultz, seconded by John Wangen to allow Bobbi to work on Saturday to work on water bills, motion carried.

**New Business:**

1. Barb Schutte – water leak - A motion by John Wangen, seconded by Wayne Schultz to forgive 4200 gallons of sewer only on the last bill, motion carried.

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2. Kelly Mahon spoke about the need for homes in a small town, he would like to build a duplex at 9297 3<sup>rd</sup> Street, he would like a permit and variance on the setback, motion by Wayne Schultz, seconded by Pam Horton to allow a permit and variance for Kelly Mahon, motion carried.
3. City property – one party came to ask about the property the city had and told the city they are interested in purchasing it. The second party did not come to the meeting. No action taken.
4. Water and Sewer Rate Increase - A motion by Michael Cotterman, seconded by Wayne Schultz to increase the water rates 2% to \$19.11 (\$38.22 for 2000 gallons or minimum charge), increase the sewer rates 2% to \$20.88 (\$41.76 for 2000 gallons or minimum charge), Storm water charge a flat fee of \$9 or \$.25 increase, lead and copper fee will stay the same, motion carried.
5. New Auburn Softball event license for July 26-27<sup>th</sup> – A motion by Wayne Schultz, seconded by John Wangen to accept the event license for New Auburn Softball, motion carried.
6. RS Fiber update – no update will bring back to next meeting, no action taken.
7. Truck Committee report – John has been looking for trucks on Facebook Marketplace. Email sent to state of Minnesota for fleet vehicle availability for municipalities. Preference is towards a Ford 250\350 with no turbo, 2015-2020 year range, ranging from \$20k-30k price range. This would be beneficial for attaching to the plow that Darryl has. Higher miles may not be a bad thing depending on the history of the vehicle. Avoid vehicles with history of plowing. City truck get 4k-5k miles added per year. More information would be nice for Bobbi's truck mainly pricing. John will try to research for more fleet vehicle sources.
8. Budget 2026 workshop is Wednesday July 23<sup>rd</sup> at 6:30 pm. Michael Cotterman will likely call in for the meeting.

**Additional items discussed:**

1. Clerks Report - no report
2. Curt Reetz – no report
3. Open discussion -

Motion by Michael Cotterman, seconded by Pam Horton to approve paying claims #70004-70024 in the amount of \$29,616.28 plus any other normal monthly bills, motion carried with 5 ayes and 0 nays  
Claims paid in June were claims 69960-69991 for \$39,942.08 and additional claims 69992-70003 \$73,916.25 Payroll - CK 24800-24802 \$3,458.84 PERA \$608.84 Payroll CK 24808-24810 \$3,547.50 PERA \$608.84 Federal taxes for June \$3,755.12. Motion carried with 5 ayes, 0 nays

Motion by John Wangen, second by Wayne Schultz to adjourn at 7:46 pm. Motion carried.

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Roberta Zaske, City Clerk-Treasurer