

Minutes of the proceedings of the City Council of the City of New Auburn in the County of Sibley and State of Minnesota including all accounts audited by said Council.

Regular Meeting

January 9, 2023

Meeting called to order by Mayor Mandy Grack at 7:00 p.m. at the city office.

Members present: Wayne Schultz, John Wangen, Pam Horton, Michael Cotterman and Mandy Grack

Members absent:

Staff present: Roberta Zaske, Joey Schuft, and Fire Chief Bryce Busse

Oath of Office: Mandy Grack, Michael Cotterman and John Wangen took oath of office

Council Meeting was closed at 7:04 pm. For Public Hearing. Council Meeting resumed at 7:54 pm

Approval of minutes: Council accepted the minutes of December

Reports given:

1. Fire Department – Chief Busse gave his report. New fire truck is ordered, approved the paint sample. A few medicals in December. Workshop set up for January 30th at 6:30 with Fire Officers and Council to discuss the 2024 Fire Budget.
2. Treasurer –report was given and approved.
3. Park/streets/buildings- Joey gave his report. Take down Christmas lights this Friday.

Resolution, Policies, and ordinances:

1. **Resolutions: 20230109A Fee Schedule for 2023** Motion by Wayne Schultz, seconded by Pam Horton to approve the fee schedule as presented, motion carried.
Resolution: 20230109B Appointments for 2023 Motion by Pam Horton, seconded by Wayne Schultz to approve the appointments as presented, motion carried.
Resolution: 20230109C Approving a Transfer Motion by John Wangen, seconded by Wayne Schultz to approve a transfer of funds, motion carried.
Resolution: 20230109D Accepting a Donation Motion by Pam Horton, seconded by John Wangen to accept the donation, motion carried.
Resolution: 20230109E Allowing wire/automated bank payments Motion by John Wangen, seconded by Michael Cotterman to approve allowing wire and automated bank payments as presented, motion carried.
Resolution 20230109F Transfer of Funds Motion by Wayne Schultz, seconded by Pam Horton to approve the transfer of funds, motion carried.
2. **Ordinances:**
3. **Policy: Personnel Policy** Motion by Wayne Schultz, seconded by John Wangen to approve the change in the personnel policy in the compensation section to change 40 hours to 80 hours in a two week pay period, motion carried.

Unfinished business:

1. Final Budget for 2022 - no action taken

New Business:

1. Update on Friends of High Island – they are planning a fundraiser
2. RS Fiber update – no update
3. Ben Arndt question about fencing - Council tabled until next month, they would like more information from Ben.
4. Trailer Court – storm shelter – Tabled until next month, would like to talk with owners and get more information.
5. Council meeting and 2023 days the office will be closed is posted.

Additional items discussed:

1. Clerks Report – no action taken
2. Curt Reetz – no report
3. Open discussion - John Wangen brought up about snow plowing in the cemetery, had discussion on if we should or should not plow the snow in the cemetery, after a discussion, council tabled until next month but for now its not a high priority. Also a discussion on the Local Board of Appeal and Equalization, we need a second person to train for that position, Michael Cotterman volunteered.

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Motion by John Wangen, seconded by Wayne Schultz to pay claims #69004-69027 in the amount of \$110,810.00 plus any other monthly bills, motion carried. Additional Claims paid in December was claim 68996-69003 for \$58,809.77. Ck #23466-23468 Payroll \$2,766.30, PERA \$534.02 CK 23518-23520 \$2,745.68, PERA \$534.02 Federal taxes for November \$1,720.5December \$3,507.18 motion carried with 5 ayes, 0 nays.

Motion by Wayne Schultz, second by Pam Horton to adjourn at 8:32 pm. Motion carried.

Roberta Zaske, City Clerk-Treasurer