

Minutes of the proceedings of the City Council of the City of New Auburn in the County of Sibley and State of Minnesota including all accounts audited by said Council.

Regular Meeting
September 11, 2023

Meeting called to order by Mayor Mandy Grack at 7:00 p.m. at the city office.

Members present: Wayne Schultz, John Wangen , Pam Horton, Michael Cotterman and Mandy Grack

Members absent:

Staff present: Roberta Zaske, Joey Schuft, and Fire Chief Bryce Busse

Additions or Corrections to the agenda

Approval of minutes: A motion by Wayne Schultz, seconded by John Wangen to accept the minutes for August.

Reports given:

1. Fire Department – Chief Busse gave his report. Put old fire truck up for sale. Motion by Wayne Schultz, seconded by John Wangen to allow Thomas Becker to stay on the fire department as long as he makes his fire call obligation, motion carried. Motion by Wayne Schultz, seconded by Michael Cotterman to approve the quote from MES for \$7,427.00 to purchase fire equipment for new fire truck, motion carried, with 5 yes and 0 no.
2. Treasurer –report was given and approved.
3. Park/streets/buildings- Joey gave his report. Air valves are installed on pumps. Furnace is fixed at fire hall. Working in the cemetery. Motion by Wayne Schultz, seconded by John Wangen to purchase front tires for tractor at Sam’s Tire and have John Schutte install them, motion carried.
4. Sheriff – Aric Johnson gave his report. They are down about 300 calls compared to last year. They hired more staff so you will notice new faces.

Resolution, Policies, and ordinances:

Resolutions: 20230911A Adopting Proposed Tax Levy A motion by John Wangen, seconded by Pam Horton to adopt the proposed tax levy for 2024 at \$299,307.00 (General Revenue Fund levy \$175,307; Debt Service 2009 GO Improvement Bond Levy \$95,000; and Debt Service, RS Fiber Obligation Bond \$29,000) motion carried.

Ordinances:

Policy:

Unfinished business:

1. Land Purchase – A purchase agreement was signed for a new spray field.
2. Working with Daryl Chaplin for the new city sign.

New Business:

1. New Auburn Lions Beef Roast Dinner - Motion by Wayne Schultz, seconded by Pam Horton to waive the fee for City hall for the New Auburn Lions beef roast dinner on October 15th, motion carried.
2. City Clerk- education class on Safe and Sick Time on September 21st. A motion by Michael Cotterman, seconded by Pam Horton for City Clerk to attend the education class on Safe and Sick time on September 21st, motion carried.
3. City Clerk – education class on Cybersecurity Essentials on October 10th. Motion by Michael Cotterman, seconded by Pam Horton to send City Clerk to education class on Cybersecurity Essentials on October 10th, motion carried.
4. Health Insurance for employees – Tabled until a workshop once we receive the prices. Workshop will be held later this month.
5. Set up date for Council to tour City garage – Tabled until a workshop date is set.

Additional items discussed:

1. Clerks Report – no report
2. Curt Reetz – no report
3. Open discussion - City Clerk explained the \$25,000 grant the city was awarded by the state ends June 2024. We can only use on equipment for the new project. Sibley County area community are exploring an opportunity to partner with a non-profit organization Families and Individuals Sharing Hope (FISH), a motion by Wayne Schultz, seconded by Pam Horton to have City Clerk attend the meeting on October 5th to find out more information, motion carried.

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Motion by John Wangen, seconded by Wayne Schultz to approve paying claims #69265-69286 in the amount of \$21,142.76 plus any other normal monthly bills, motion carried with 5 yes and 0 no.. Claims paid in August were claims 69252-69244 for \$250,644.34 and additional claims 69260-69263 \$47,323.66
Ck #23812-23814 Payroll \$3,055.20, PERA \$582.17 CK 23838-23840 \$2,979.66 PERA \$569.85
Federal taxes for August \$1,788.42 motion carried with 5 ayes, 0 nays.

Motion by Wayne Schultz, second by Pam Horton to adjourn at 7:38 pm. Motion carried.

Roberta Zaske, City Clerk-Treasurer