

Minutes of the proceedings of the City Council of the City of New Auburn in the County of Sibley and State of Minnesota including all accounts audited by said Council.

Regular Meeting
October 9, 2023

Meeting called to order by Mayor Mandy Grack at 7:00 p.m. at the city office.

Members present: Wayne Schultz, John Wangen , Pam Horton, Michael Cotterman and Mandy Grack

Members absent:

Staff present: Roberta Zaske, and Fire Chief Bryce Busse

Additions or Corrections to the agenda to new business add I) Wages for Judges

Approval of minutes: A motion by Wayne Schultz, seconded by John Wangen to accept the minutes for September

Reports given:

1. Fire Department – Chief Busse gave his report. Open bids for sale of 1985 Freightliner. We had two bids, One from David Cohrs for \$14,100.00 and second one from Derrek Schmidt for \$10,550.00. A motion by Wayne Schultz, seconded by Michael Cotterman to accept the bid from David Cohrs for \$14,100.00, motion carried. A motion by Michael Cotterman, seconded by Wayne Schultz to have the truck governed at 68 MPH, motion carried.
2. Treasurer –report was given and approved.
3. Park/streets/buildings- Bobbi gave Joey’s report. Hydrant flushing is October 19-20th. OSHA will be here on October 17th for class, Joey will pick up donuts and orange juice from Quick Trip in Glencoe.
4. Sheriff –

Resolution, Policies, and ordinances:

Resolutions: 20231019A Voting, Operations, Technology & Election Resources Acct Agreement A motion by Wayne Schultz, seconded by Michael Cotterman to adopt the resolution as read, motion carried

Resolution: 20231009B Designating a Combined Polling Place Motion by John Wangen, seconded by Pam Horton to adopt the resolution as read, motion carried.

Ordinances: Ordinance 86 Regulating the use of Cannabis and Cannabis Derived Products in Public Places Ordinance was read and will come back the next meeting for a motion.

Policy:

Unfinished business:

1. Signage for City of New Auburn – Joey removed the old signs, Jay Rickert dug the holes and Darryl Chaplin is busy doing the concrete, block and brick work.

Closed Meeting for wages and benefits for 2024

Motion by Michael Cotterman, seconded by Pam Horton to close the meeting for a discussion on wages, benefits, and health benefits, motion carried. Meeting closed at 7:45 pm.

Opened Meeting back up at 8:52 pm.

New Business:

1. Health Insurance for employees – Motion by Michael Cotterman, seconded by Pam Horton to approve option 2 from BCBSMN, HSA Silver \$4,850 Plan 645, motion carried.
2. Presentation with Senate and House Committee – the Senate came to New Auburn on October 3rd, the City presented our project to them, we will present the project to the House of Representatives on October 10th. No action was taken.
3. County/Municipalities Opioid Funding Meeting – November 2nd Motion by Wayne Schultz, seconded by John Wangen to have City Clerk attend the meeting, motion carried.
4. Hail Damage on buildings – The City received two estimates to shingle the City Office from the hail damage, one estimate from Mark Soeffker Construction including gutter from Minnesota Gutter for \$13,531.67 and Genesis Construction Group including gutters from Minnesota Gutter for \$14,620.10. The City received two estimates to shingle the generator shed, this will not be covered by insurance as the shingles were way past there life. First estimate from Mark Soeffker Construction for \$5,234.10 and second estimate from Genesis Construction Group for \$6,250.00. Motion by Wayne Schultz, seconded by John Wangen to approve Mark Soeffker Construction to reroof the two buildings, motion carried.
5. Webinar – 5 1-hour webinars October 23-27 on 5 subjects for City Clerk. Motion by John Wangen, seconded by Pam Horton to approve the City Clerk to watch the webinars, motion carried.

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6. 2024 COLA and Property Survey – City Clerk participated in a survey and shared the results with the council, no action was taken.
7. Earned Sick and Safe time and Vacation/sick time or PTO – The City Council would like to switch the city employees over to PTO (personal time off) After much discussion, a Motion by Michael Cotterman, seconded by Wayne Schutlz to approve starting January 1, 2024 to change to PTO time using 6.462% or 168 hours per year for PTO, a 4% raise for the City Clerk and a 4% raise for the maintenance department, a HSA plan for City Clerk at \$125.00 per month or \$62.50 per pay period, motion carried with 5 yes, and 0 no.
8. Wages for Judges – Currently the judges are \$14.00 for head judge and \$12.00 for judges. Discussion was to keep the pay the same for now, no action was taken.
9. Set up date for Council to tour City garage – Tabled until a workshop date is set.

Additional items discussed:

1. Clerks Report – no report
2. Curt Reetz – no report
3. Open discussion - The City Clerks cyber security class was cancelled due to no participation. Randy is selling a truck, asked council if any interest. The City declined at this time.

Motion by Pam Hoton, seconded by Michael Cotterman to approve paying claims #69297-69321 in the amount of \$21,266.06 plus any other normal monthly bills, motion carried with 5 yes and 0 no. Claims paid in September were claims 69265-69291 for \$21,989.46 and additional claims 69292-69296 \$4,218.41
Ck #23846-23848 Payroll \$2,965.92, PERA \$567.61 CK 23880-23882 \$3,165.08 PERA \$600.09
Federal taxes for September \$1,805.54 motion carried with 5 ayes, 0 nays.

Motion by Pam Horton, second by Wayne Schultz to adjourn at 9:25 pm. Motion carried.

Roberta Zaske, City Clerk-Treasurer